

**SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS), UJIRE - 574
240**



DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A++' Grade)

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DEPARTMENT OF COMMERCE

Proceedings of BOS meeting

Date: 02-02-2024

Time: 2.00 PM

Venue: Seminar Hall II.

AGENDA NO	AGENDA
SDMCU/UG COM-BOS/2023-24/02/01	Reading the minutes of the previous BOS meeting and action taken report
SDMCU/UG COM-BOS/2023-24/02/02	Revision and Approval of the NEP syllabus: a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics b) Identifying the Local, National and Global issues in the courses c) Identifying skill /employability components
SDMCU/UG COM-BOS/2023-24/02/03	Revision and Approval of OE/SEC/AECC/VAC courses if any a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics b) Identifying the Local, National and Global issues in the courses c) Identifying skill/employability components
SDMCU/UG COM-BOS/2023-24/02/04	Review of results of previous odd sem. exams and other achievements, feedback of the department.
SDMCU/UG COM-BOS/2023-24/02/05	Approval of New Courses introduced in the department
SDMCU/UG COM-BOS/2023-24/02/06	Approval of Programme conducted in the Department • Field Project • Research Project • Internship
SDMCU/UG COM-BOS/2023-24/02/07	Finalizing the list of examiners

SDMCU/UG COM-BOS/2023-24/02/08	Any other matter

Members Present:

Sl No	Name and address	Designation
1.	Dr Rathnavathi K., Assistant Professor, S.D.M. College (Autonomous) Ujire	Chairperson
2.	Prof. Venugopal, Department of Commerce, Basudev Somani College, Kuvempu Nagara, Mysore	Subject Expert
3.	Mamatha P R., Associate professor, Kamala Nehru college for women, Shimoga	Subject Expert
4.	CA Rana Pratap, Fellow Chartered Accountant, Bangalore	Meritorious, Alumni.
5.	Dr. Ravi M N, Assistant Professor, Dept. of Commerce, Govt. First Grade College, Vamadapadav	University Nominee
6.	Ms. Malini Anchan, Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
7.	Dr. Laxminarayana K.S. Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
8.	Ms. Vinutha D.M. Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
9.	Mr. Bhanu Prakash B.E Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
10.	Ms. Fathima Safira, Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
11.	Mr. Harish Shetty, Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
12.	Mr. Prasad Kumar Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
13.	Mr. Suman Jain Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
14.	Mr. Sachin Hebbar Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member

15.	Ms. Pavithra U K Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
16.	Ms. Sowmya Kumari, Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
17.	Ms. Ashwini Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
18.	Ms Akshatha Jain Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member
19.	Ms. Madhura, III B.Com, SDM College (Autonomous), Ujire	Students Representative

Members Not Present:

Sl No	Name and address	Designation
1	Mr. Sandesh S. N., Assistant Vice President, Kotak Mahindra Life Insurance, Hubli – Dharwad	Representation from Industry
2	Ms. Deekshitha Kumari Assistant Professor, Department of Commerce, SDM College (Autonomous), Ujire	Internal Member

The Chairperson welcomed the members and placed the agenda before the board for deliberations. The deliberations of the meeting were as given below.

Agenda 1

Reading the minutes of the previous BOS meeting held on 19-08-2023 and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members:

Suggestion 1: To follow revised syllabus of Advanced Income Tax (B.Com. - Tax Procedure) sent for university approval.

Action Taken: Followed the revised and approved syllabus

Suggestion 2: Two modules, Module IV and Module V of Direct tax I (V Semester) are to be shifted to Direct Tax II (VI Semester) of B.Com.- Office Management & Secretarial Practice to bring parity.

Action Taken: Modifications were incorporated.

Suggestion 3: Tally ERP .9 with GST (V Semester) and Direct Marketing (VI Semester) can be interchanged as students studying about GST only in VI semester.

Action Taken: No changes were made. Content Marketing is introduced by University in the place of Direct Marketing.

Suggestion 4: GST online courses - students can enroll for 30 hours Online Course on GST Practical offered by MUCTA.

Action Taken: Not enrolled due to mismatch of schedule.

Suggestion 5: CA coaching classes can be started along with CS Classes.

Action Taken: CA coaching classes are started and 39 students were enrolled.

The board approved the agenda and noted the actions taken.

Agenda 2

Revision and Approval of the NEP syllabus:

a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics

b) Identifying the Local, National and Global issues in the courses

c) Identifying skill /employability components

The draft of the syllabus developed based on University syllabus was reviewed. The members discussed all the topics of all the subjects and following suggestions were made:

- **Suggestion 1:** To list out the topics related Gender equity, Human values, environment, Professional ethics; highlighting the local and national and Global issues and skill/employability components in the syllabus.
- **Suggestion 2:** Add Sections 44ADA and 44 AD in Module No 1 of Direct Tax II (VI Semester of B.Com.- Office Management & Secretarial Practice)
- **Suggestion 3:** To focus on real issues in Mini projects

The Board approved the syllabus with the modifications suggested

Agenda 3

SDMCU/UG COM-BOS/2023-24/02/03

Revision and Approval of OE/SEC/AECC/VAC courses if any

- a) Identifying the issues of Gender Equity, Human Values, Environment, Professional Ethics**
- b) Identifying the Local, National and Global issues in the courses**
- c) Identifying skill/employability components**

The board reviewed the syllabus (I-IV) and approved the syllabus and evaluation pattern of all the open elective courses and 7uValue-Added Course.

Agenda 4

Review of results of previous odd semester exams and other achievements, feedback of the department

Ms Sowmya Kumari and Ms Ashwini presented the following before the board:

- The results of odd semesters exams (Annexure I)
- Staff and Students' achievements

The members expressed their satisfaction about the overall performance of the students in the examination. Practical exposure given through a Mega Event named “VYAVAHAAR’ - Find your Business” is appreciated by the members and the efforts of the staff for their active participation in research are observed. They also encouraged other staff to involve in research activities.

The agenda was approved.

Agenda 5

Approval of New Courses introduced in the department

New courses for VI Semester as per NEP are presented before the board for approval.

The agenda was approved

Agenda 6

Approval of Programme conducted in the department

- **Field Project , Research Project , Internship**

Dr Lakshminarayan and Ms Fathima Safira presented the procedure of Internship and Student Research Projects before the board.

Members discussed about the concept of Student Research Projects and possibilities of Internship (on the job training) and appreciated the efforts of the department.

Ms. Madhura, Student Representative shared her experience about the internship with external members.

The agenda was approved

Agenda 7

Finalizing the list of examiners

The existing list of examiners was presented and the board approved the updated list of examiners.

The agenda was approved

Agenda 8

Any other matter

It was discussed about -

- **Mini Projects:** Discussed and decided to follow the guidelines to be issued by the Mangalore University
- **Fourth Year of NEP batch:** Discussed and decided to give orientation to the students
- **Commerce Lab:** Discussed about Commerce Lab and the board highly recommended to have separate Computer Lab for Commerce students.

The Board approved the agenda

The meeting was concluded with the vote of thanks by Ms. Malini Anchan, Internal member of BOS.

Sd/-
Dr. Rathnavathi K
(B.O.S Chairperson)